**CURRICULUM VITAE**

**VIVEK NANDA**

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V.P.O – Nandher ,Teh & Distt – kangra. 176001 ( H.P )

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| **PROFESSIONAL QUALIFICATION** |

**M.B.A – OPERATIONS RESEARCH** From **Sikkim Manipal University** in April 2014.

**B.TECH** - **Mechanical Engineering** from **I.E.E.T Baddi** Distt. Solan from

**H.P University** in 2009.

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| **INDUSTRIAL EXPERIENCE** |

**CONCEPT INDUSTRIES – 2 FEB 2018 TO TILL DATE**

**At Dherowal , Nalagarh Distt – Solan (H.P).**

* **Concept Industries** is a name to reckon with in the industry of Safety razor blade , twin ,triple track razors ,industrial Blades, Saws , Kitchen Knives , Stationary Blades and other Related Products..
* IT is owned by **R.K Malhotra Group of Companies** who introduce **Safety Razor Blades** in India.

**JOB PROFILE**

Currently Working as **Assistant Manager** in **Production & Project Department.**

**CORE RESPONSIBILITY**

**Production :**

* Determining , Implementing and Monitoring Production strategies, Policies and Plan.
* Planning details of production activities in terms of output quality and quantity , cost, time available and labour requirement.
* Controlling the operation of production plant and quality procedures through planning of maintenance, designation of operating hours and supply of parts and tools.
* Monitoring production output and costs and adjusting processes and resources to minimize costs.
* Controlling the preparation of production records and reports as per SOP.
* Coordinating the implementation of occupational health and safety requirements.
* Handling Manpower , Directing activity and monitoring their performance.

**Project :**

* **New Project Planning ,** Implementation , Monitoring & Execution.
* Making **all Machines for Production line of safety razor blade.**
* **Study of Machine drawings and machining sub-parts of machines on C.N.C & Conventional machine shop..**
* **Developing of New Suppliers for Sub contract & bought-out parts.**
* **Assembly of Machines** ,Trial run , costing of Machine, BOM & complete Installation.
* **GREAT WHITE GLOBAL PVT. LTD. - 1.6 Years ( 16 AUG 2016 – 31 JAN 2018 )**

**At pdhartha, Haridwar- Uttrakhand.**

* Great White Global is Under the guidance of the industry pioneer, **Jadavji Lalji Anchorwala** .
* The company has launched products under five broad categories: Electrical Wiring Devices(EWD), Wires and Cables, Circuit protection system (MCB/RCCB’s) , Lighting & Luminaries And **Shaving products ( Blade ,Triple Razors etc.)**

**JOB PROFILE**

Worked as a **Assistant Manager**  in **Production Department ( Blade Division ).**

**CORE RESPONSIBILITY**

* Determining , Implementing and Monitoring Production strategies, Policies and Plan.
* Planning details of production activities in terms of output quality and quantity , cost, time available and labour requirement.
* Controlling the operation of production plant and quality procedures through planning of maintenance, designation of operating hours and supply of parts and tools.
* Monitoring production output and costs and adjusting processes and resources to minimize costs.
* Controlling the preparation of production records and reports.
* Coordinating the implementation of occupational health and safety requirements.
* Directing staff activity and monitoring their performance.
* Assist Manager in all levels of Production and new Machine Development.
* **CONCEPT INDUSTRIES - 3.5 Years ( 01 FEB 2013 – 28 JULY 2016 )**

**At Dherowal , Nalagarh Distt – Solan (H.P).**

**JOB PROFILE**

Worked as a **Sr. Engineer** in **Production Department.**

**CORE RESPONSIBILITY**

* Responsible for Shift Production, quality and quantity of Production .
* Have end-to-end responsibilities from raw material to final product.
* Maintain all records & Follow the SOP in a Shift.
* Assist Production Manager for productivity improvement.
* Handling &Planning Manpower Requirement.
* Provide technical support to operaters.
* Maintain Continuity of machine running and Overcome Breakdowns.
* **Tigaksha MetallicsPvt. Ltd. – 2.9 Years ( 08 MAY 2010 – 31 JAN 2013 )**

**At Gagret, UNA (H.P).**

* **Tigaksha Metallics Pvt.Ltd** is a Group company of the **SUPERMAX PERSONNAL CARE PVT LTD**.
* 2nd largest Blade Manufacturer in the World.

**JOB PROFILE**

* Worked as a **Project Engineer (Jn. Engineer )** in **Project Department.**

**CORE RESPONSIBILITY**

* Have end-to-end responsibilities for a project from starting to production.
* Main Projects are Four-Tube Furnace M/C , 6-line Passivation M/C , Printing M/C .
* Study of **Machine drawings** and make sub-parts of machines on C.N.C & Conventional machine shop.
* Handling Manpower and assist them in assembly.
* **Assembly of machines** ,Trial run & complete Installation.
* **JAISHREE MOTORS PVT. LTD. - 5 Months ( DEC 2009 – APRIL2010 )**

Posted As a **SERVICE ADVISOR.**

* Authorized Dealership in **CHEVROLET SALES INDIA PVT. LTD.** at Kangra (H.P)
* Sales of New Chevrolet Vehicles and after Sales Service**.**
* Deals with after sales service of the vehicles.

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| **SOFTWARE EXPOSURE** |

* PRO-ENGINEER WILD FIRE – 3.
* AUTO-CAD.
* MS Office .

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| **ACADEMICS & PERSONAL PROFILE** |

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| X | G.A.V Public School Kangra. ( H.P ) from **C.B.S.E Board.** |
| XII | G.S.S.S. Bagli Distt. Kangra ( H.P) from **H.P Board.** |

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| Date of Birth | 1st Sept. 1985 |
| Gender | Male |
| Marital status | Married |
| Nationality | Indian |
| Language Known | Hindi , English |
| Passport Status | Available |

**Current C.T.C - 6 lacs p.a**



I declare that the above information submitted by me are correct to the best of my knowledge.

**Place : ( Vivek Nanda )**