

**DINESH KUMAR AGGARWAL**

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**Working Areas : Treasury, Finance & Account**

## **JOB OBJECTIVE**

Seeking challenging assignment in the domain of Finance, Accounts & Treasury with a reputed organization.

## **PROFILE SUMMARY**

- A result oriented professional with 13 years' experience in Operation Finance & Account.
- Skills in handling:-
  - Analysis, Reconciliation, Fixed Deposit, Mutual Fund
  - Intercompany Loan Management
  - Cash Flow, Forecasting of Payment
  - Co-ordination with Banks & Customer
- Possess strong communication, problem solving & people management skills.

## **ORGANISATIONAL EXPERIENCE**

**Since Apr'10 with Genpact, Gurgaon working as an Assistant Manager Operation Finance.**

### **Growth Details:**

April 2010	-	Joined as Process Associate Operation Finance.
May 2013	-	Promoted as Process Developer Operation Finance.
July 2015	-	Promoted as Management Trainee Operation Finance.
March 2017	-	Promoted as Assistant Manager Operation Finance.

### **Project Name : GE Janus MAC Assessment & Validation of TC with Company Code ( June 2018 - Present ) :**

#### **MAC Assessment Project :**

- Done MAC Assessment for Wave 0, Wave1, Wave 2 and Wave 3 of transition
- Worked upon 3 Rec Tools - ARM, ART and GBS at the time of MAC Assessment.
- In MAC Assessment, I collected lots of information from the above mentioned Rec Tools for each particular Treasury Code, analyzed and then filled up in the Template ( e.g. Reconciler, Reviewer, Rec Currency, TC Currency, Rec Status, Open Items, Aged Open Items, Action Plan and Timeline for resolve the Open Items, Valid Backup, Unidentified Balance, Frequency of Rec etc. )
- Consolidated and helped in report out of the MAC Assessment result
- Took calls with different stakeholders to resolve the findings of MAC

#### **TC Mapping Project :**

- Working with various stakeholders to get the latest information of a Treasury Code updated in TC Master, like Company Code, ERP, Reconciliation ID information.
- Using Webcash on daily basis to find out the Transaction details or balances of the Treasury Codes as per requirement.
- Following up with the Reconciler and Reviewer to confirm the correct Company Code, Rec Tool and Rec ID for each particular Treasury Code.
- Following up with the Business Contact Person or Reconciler / Reviewer, for make changes in GL or My Bank Tool, if there is any mismatch in company code between GL vs My Bank.
- Tracking Company Codes in My Bank for each TC on daily basis. if disconnect found, then following up with the concerned person.
- Preparing and submitting Weekly basis report for mapping completion on TC's.

#### **GE Capital Treasury - Middle Office ( Jan 2017 to May 2018 )**

- Worked on Fixed Deposit and Mutual Fund Investment with Banks on daily basis.
- Bank Reconciliation and Mutual Fund Reconciliation on daily basis.

- NAV Update of Mutual Funds in TMS ( Treasury Management System ) on daily basis.
- Payment Forecasting on daily basis.
- Trading Entity Setup for Fx Trade in Treasury Software ( FxPress , TRS & WSS ).
- Template prepared for Static Data setup of Trading Entities in WSS ( Wall Street Suite ).
- Deactivated Trading Entities in case of Legal Entity has been sold or merged.
- Web cash using for tracking of Cash Inflow and Cash Outflow on daily basis.
- Co-ordination with Banks & Mutual Fund House.

### **GE Capital Treasury - Intercompany Loan Management ( April 2010 - December 2016 )**

- 3 way analysis between Loan Model, Loan Agreement and WSS 7.4. ( e.g. Drawdown, Prepayment, Commitment Fees, Interest Accrual, Capitalization etc. )
- Tracker maintain of all Loans on monthly basis.
- Prepared Daily basis Report ( e.g. Transaction Report ).
- Payment Report of Capital and Industrial Loans on weekly basis.
- Managed Static Data of RCA & Term Loans.
- Accrual Check of Interest and Commitment Fees on monthly basis.
- Dashboard prepared for Active and Matured Loan on weekly basis.
- Co-ordination with Customer and other GE Business on daily basis.

### **Accolades:**

- Accredited with Bronze Award, Silver Award, Team Gold Award.

### **May'06 to Mar'10 with Omaxe Ltd., New Delhi as an Accountant.**

### **Growth Details:**

May 2006 - Joined as an Assistant Accounts.

Dec. 2008 - Promoted as an Accountant.

### **Highlights:**

- Worked on the Bank Reconciliation (BRS).
- Looked after Cash Management and Accounts Payable in Oracle 11i.
- Reconciliations in Tally & ERP of Accounts Payable and Accounts Receivable Data.
- Maintained Cash Book, Bank Book and data of all brokers & their Payments.
- Verification of Brokerage of property dealer and Review of Demand Letter & Reminder Letter.
- Checked Booking Cancellation, Refund and Transfer Charges.
- Collection amount checked according to the Payment Plan.
- Liaised with Banks to resolve the unidentified entries in Bank Statement.
- Co-ordination with other Departments, Internal and External Auditor's.

### **EDUCATION**

- MBA (Finance) from Maharshi Dayanand University, Rohtak in 2008.
- B.Com. (Pass) from Delhi University, New Delhi in 2005.
- 12<sup>th</sup> (Haryana Board) from Aggarwal Senior Secondary School, Faridabad in 2002.
- 10<sup>th</sup> (Haryana Board) from Aggarwal Senior Secondary School, Faridabad in 2000.

### **Others:**

- One Year Diploma in Computer Course from NIIT, Faridabad in 2005.

### **PERSONAL DETAILS**

Date of Birth	:	25 <sup>th</sup> January 1985
Living in	:	Delhi NCR Faridabad.
Languages Known	:	English & Hindi
Marital Status	:	Married