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**Syed Javed Iqbal**

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**Job Objective**

An experienced senior level IT consultant with significant design, support, administration and implementation experience of network projects. Over 18 years of IT experience with full life cycle ICT project experience. Thrives in a customer focused, multi-site environment. Always meets client demands and develops good long-term customer relationships.

Key Skills: System/Network Administration, Technical Training, Maintenance of IT Infrastructure

Industry Preference: Hardware & Networking/IT/Education

**Profile Summary**

* A dynamic professional with 17years of experience in Network support, Training and Management
* A high-quality student experience, through a comprehensive network of student support and guidance services, and a range of social, cultural and sporting activities
* Expertise in coordination & conducting University Examination work such as preparing date sheet, setting question papers, evaluation of answer sheets, & preparing penal of experts for theory & practical examinations.
* Expertise in arrangement of guest faculty, preparation of time schedule of faculty, preparation of honorarium of guest faculty& arrangement of accommodation of visiting faculty, experts, & consultants.
* A keen planner & implementer with track record of developing Education Quality Management Systems, Operational Policies / Norms, Systems & Controls, Education Standards for students and professionals during the career span
* Being a active member of purchase committee has expertise in procedure of procurement of various articles of the Institute & member of other committees like student welfare, anti-ragging, anti-tobacco, women harassment etc.
* Expertise in preparation of Monthly Reports, Annual Reports, Documentation & Data Management like records of agreements, letters & important data.
* Expertise in organizing workshops, seminar & orientation programmes viz organizing Resource persons/faculty, preparing time schedules content & methodology of topics & preparation of budget etc.
* Expertise in preparing Project proposals for grant in aid from various departments of central & state Govt.
* Expertise in liaising with various Boards/Universities for academic & Govt. Departments/Ministries for other purpose.

**Core Competencies**

**Teaching & Training**

Teaching &tutoring students by planning& presenting lessons; preparing the exercises and assignments for students at various levels

* Setting & marking assignments by assessing work on internally assessed components of qualifications

**Co-ordination**

* Liaising with the Education & other Government Departments for the establishment and smooth running of the different projects
* Executing provision of high-level administrative & secretarial support and handling documents of the management

**Student Management& Administration**

* Assisting &counselling students in grasping contents &performing well in examination and ensuring discipline by observing students work, behaviour & attendance
* Writing & maintaining records on students’ performance

**Technical Purview**

**Computer Hardware & Networking skills:**

* Installation and maintenance of Windows NT and 2000/2003/2008\2010 DNS, DHCP Servers for the DOMAIN.
* Managing User accounts using Active Directory
* Implementation of TCP/IP and related Services-DHCP/DNS
* Managing and Maintaining the Servers, PC’s, Routers and Switches.
* Configuring, Managing and Maintaining Networking Equipments.
* Network processing, centralized and distributive network connection
* Installed and configured DHCP Client/Server
* Virus Protection and Eradication
* Installing, Configuring and Troubleshooting of Networking Equipments: Routers and Switches.
* Good understanding of OSI Model, TCP/IP protocol suite (IP, ARP, ICMP, TCP, UDP, SMTP, FTP)
* Well understanding of Bridging and switching concepts and LAN technologies
* IP addressing and subnetting, VLSM subnetting, Routing concepts
* Sound knowledge of routing protocols - RIP V1/V2, OSPF, IGRP and EIGRP
* Switches: Basic Configuration and VLAN setup on Cisco 1900, 2950, 2960 Switches.
* Router: Basic Configuration and monitoring of Cisco 2500, 2600, 1800
* VLAN: configuration, switching
* Implemented SNMP on devices to allow for network management
* Configured Cisco Routers (2500, 3000, 4000) using RIP, IGRP, OSPF, EIGRP
* Configure Cisco Switches (5000, 3524, and 2900)
* Designed and implemented remote dial up solution for clients
* LAN/WAN design and implementation using Cisco routers, hubs and switches
* Securing network resources with shared folder permissions, Implementing file security system.
* Computer assembling and maintenance.
* Troubleshooting hardware and software problems.
* Installing and configuring the peripherals, components and drivers
* Installing software and application to user standards
* Proficient with electrical hardware test equipment (Multimeter, PCB testing card, analog meter, etc.)
* Solid understanding of all phases of SMPS and UPS
* Configuring and troubleshooting desktops, laptops and servers
* Familiar with hardware tools like servers, printers, VoIP, networking and telecommunications devices
* Excellent troubleshooting skills in complex software and hardware problems
* Installed Hard disks, Floppy drives, CD Drives, Sound Blaster cards, CPU, Memory, Power supply unit, Network card, Video graphics card, Hard disk controller card on PC systems
* Provide training to staff at the customer location
* Maintain documents of work perform during the day

**Organisational Experience**

**Netcarftz Computer Education, Bangalore**

**Role: Hardware & Networking Trainer**

**June 2018- till date**

**Job Profiles:**

* Training students for Hardware and Networking Courses viz A+, N+ & CCNA
* Remote troubleshooting & fault finding if issues occur upon installation
* Data network fault investigation in local and wide area environments
* Routing & Switching network management
* Preparing training contents, technical documents & assessment questionnaire
* Monitoring and evaluating training effectiveness
* Assessing, recording and reporting on the attendance, progress, development and attainment of students whilst keeping electronic records as required
* Ensuring a high-quality learning experience for students, which meets internal and external quality standards
* Maintaining discipline and to encourage good practice about punctuality, behavior, standards of work and independent learning
* Supporting and motivating students to allow them to grow and enhance their own skills in both achieving qualifications and improved work efficiency

**Ali Yavar Jung National Institute for Hearing Handicapped, New Delhi (Ministry of Social Justice and Empowerment, Government of India)**

**Nov 2004- May 2018**

**Role: Lecturer, Electronics and Networking (Contract Basis)**

**Job Profile:**

Handling 30-40 students in a batch

* Carrying out theory & practicals for Bachelors in Audiology & Speech Language Pathology (BASLP) students
* Maintaining all Electronic Equipments such as Audiometer, Hearing Aid Analyzer, Sound Level Meter, HA Screener, Otoscope, etc. in the clinic
* Tracking proper record of purchases of equipments and preparing annual report & statement of expenditure and related field work
* Verifying the Stock of Library, Fixture, Furniture and Assets (Movable & Immovable) of the Institute on timely basis
* Giving Technical Assistance to the students in Research Projects & Paper Presentation
* Responsible for the minor repair of all types of hearing Aids and Solar Battery Chargers
* Arranging the Camps, Workshops, Seminars & Short-term Training Programmes
* Spearheading all computers, networks and all electronics equipments such as Fax Machines, Scanners Printers, etc.
* Gathering the monthly reports from each units of Institute and transferring the report to the HQ after compilation

**Highlights:**

* Successfully implemented Broadband over VPN Connectivity to Colleges/Institutions affiliated to GGSIPU under NME ICT Project of Ministry of Human Resource Development Govt. of India
* Successfully established LAN Setup at the Institute comprising 30 computers including printers & Fax machine

**Oct 99 –Oct 2004**

**Role: Indian Institute of Hardware Technology Limited, Gulbarga, Karnataka as Network Support Manager**

**Job Profile:**

* Troubleshooted and maintained all types of Networks in labs
* Cisco switches CE500 / C2950 / C2960 / C3560 / C3750 / ME3400 / C6500
* Cisco Wireless Control System – AirNet APs and controllers
* Juniper switches EX Series
* TCP/IP, ADS, DNS, DHCP, WINS
* Securing VLANs, switch access
* Gather and collate network requirements by working with clients and colleagues.
* Document all network set-ups.
* Assembled all types of PC &resolved the problem
* Installed & configured the Operating Systems based on Windows, Linux & Netware Operating Systems
* Took classes for A+, N+, CCNA, MCP & Microsoft certified system engineer(MCSE)students
* Trained the students after completion of the courses
* Managed and handled the accounts & stocks

**Highlights:**

* Provided valuables inputs in designing the curriculum & Course Material
* Initiated advance equipmentsviz LCD projector Digital Interactive Boards in teaching & Training

**Academics Projects**

Title: Microprocessor based Frequency & Phase Sensor

Organization: Dept. of Applied Electronics Gulbarga University, Gulbarga

Duration: 3 months

Description: Determined the Frequency & Phase Angle of various signals in the field of Digital Electronics & Communication

Title: Digital Frequency Counter

Organization: At the College

Duration: 1 month

Description: Counts the unknown frequency of signal in decimal format

**Education**

* M.Sc. (Applied Electronics) from Gulbarga University, Gulbarga, Karnataka
* B.Sc. (Physics, Maths & Electronics) from Govt. Degree College, Gulbarga University, Gulbarga, Karnataka

**Extramural Engagement**

* Served as Nodal Officer in Anti-Tobacco Campaign of Guru Gobind Singh, Indraprastha University New Delhi, in association World Lung Foundation(WLF) 2012

**Personal Details**

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Languages Known: English, Kannada, Hindi

Place: Bangalore  **Syed Javed Iqbal**