**NAME: SUVARNA M. MOBILE: 9703631897**

**SAP FICO CONSULTANT EMAIL ID: msryash07@gmail.com**

**OBJECTIVES:**

Looking forward to continue my career in an ERP-SAP environment, where I can utilize my experience and skills in contributing effectively to the success of the organization and also for improvement of my skill.

**PROFESSIONAL SUMMARY:**

* Total 3 years of working experience in SAP FI as a functional consultant.
* Involved in Implementations and support projects as a **SAP FICO** Consultant.
* Involved in integration of FI with MM & SD with Go Live and post go live support.
* Having Post implementation and support experience.
* Expertise in implementing, customizing, configuring, integrating, testing, document preparation, user training, and Production support in Financial accounting and Controlling (FI/CO) modules.
* Willingness to learn & put efforts to succeed in new technical challenges and finding solutions to meet the expectation.
* To learn fast and apply the knowledge to meet the business requirements and have the functional experience to understand and propose changes
* Excellent analytical, quick learning and problem solving skills with a desire to work in a team oriented environment.
* Good team player with the ability to work independently in a time sensitive environment.
* Good Understanding of both business processes and technical development

**SAP FICO SKILL SET:**

* Proficient in **SAP**'s ASAP Methodology and well versed with business process, mapping & configuration in **SAP**.
* Introduction to user interfaces, Standard screen SPRO and IMG to FICO.
* Organization Structure, Company code and Bussiness area
* Financial Accounting Global Setting, Transaction Data Screen customization, Posting Period,Document type.
* General Ledger Accounting Creation of Master Data,Transaction Entry,Document Parking and Holding,Recurring entry and Sample Document

**TECHNICAL SKILLS:**

* ERP : SAP R/3 FI/CO, ECC 6.0
* Operating systems : Window XP, Server 2007/2008.
* Software Tools : SAP R/3 ECC 6.0, MS Office, EHP4 version

**WORK EXPERIENCE:**

**SAP FICO: Working as a SAP FICO Functional Consultant in TECH Mahindra, Since 3 yrs,.**

**PROFESSIONAL EXPERIENCE:**

**PROJECT 1**

**Client : MARS INTERNATIONAL**

**Duration : 23’Nov’2015 to ’Mar’2017**

**Type of Project : Implementation**

**Project Role : Functional Consultant.**

**Client Profile:**

**Mars International is a one of the largest Hyparmarket retail chain in the middle east, Mars outlets are blended with knowledge & outstanding quality, value and variety to offer a one of a kind shopping experience to the customer.**

**Roles & Responsibilities:**

**Implementation: 1.5 yrs**

**Finance:**

* Responsible for FI-GL, AR, AP, AA
* Actively participated in Design of Key Data Elements and Finalization of Organization Structure
* GL Accounts by configuring chart of accounts, creation of account groups, defining field status for creating, changing and displaying GL Accounts and creating GL masters records
* Involved in defining Fiscal year, Posting period Field status variants, Tolerance groups, Document types and number ranges.
* Worked in configuring the basic settings of Account Payable and Account Receivables
* Defining the Bank Accounts, APP settings and Number Ranges for Vendors and Customers
* Handling Areas related to Integration Between various other modules, including account Determinations for MM and SD.
* Configuration of Asset Accounting
* Define Chart Of depreciation, Organizational Structure of Asset Accounting
* Define account determination, screen layout, number ranges for Asset Classes
* Defining various methods of Depreciation
* Defining of Depreciation Keys for Depreciation areas
* Preparation of End-user manuals for users training

**PROJECT : VIP INDUSTRIES**

**Client : VIP INDUSTRIES**

**Designation : SAP FI Consultant**

**Type of Project : Production Support**

**Duration : Apr’2017 to Nov’2018 (1.9yrs)**

**Environment : SAP R/3 ECC 6.0**

**Client Profile:**

The very first VIP Suitcase was manufactured in the year of 1971. Since than ,VIP Industries has sold over 60 million pieces of luggage.VIP Industries is an Indian luggage maker which is the world second largest luggage maker, Headquarter based in Mumbai (Maharashtra).VIP Provides different services with an aim to make travel simple and convenient of people around the world.

**Roles and Responsibilities:**

* Giving support in day to day issues and month end closing of **FI**.
* Supported in GL accounting, Chart of accounts, Account Groups, Creation of GL masters, Tolerance Groups.
* Supported in Accounts Receivables for Dunning for Customer accounts and terms of payments and Customer account Groups.
* Supported in New GL accounting for Vendors and Customers documents Split with Profit Centre Accounting.
* Interacting with end users (if required) for more information through net meeting/phone/mails for requirements gathering.
* Supported on Asset accounting and FI-MM and FI-SD integrations.
* Solve the allotted tickets based on priority.
* Changes to additional configuration settings as required by the client.
* Coordinating to the users and client on process related issues regularly.
* Attending meetings & daily activities monitoring of issues
* Resolve Issues with SLA and attended daily weekly, monthly service delivery calls.
* Well Experience in TSRM ticketing tool.
* Achieve 99% in SLA

**Configure :**

* **FI-GL:** Configuring and Customizing of enterprise structure, Financial Accounting global setting, New General ledger Accounting.
* **Accounts Payable:** Configuring and Customizing Vendor A/C group, Vendor master data, Automatic payment Program, House Bank Customization.
* **Accounts Receivable:** Configuring and Customizing Customer A/C group, customer master data, Configuring dunning areas and dunning procedure.

**Rehalization**  :

Conducted : Well knowledge in Development Circle

Preparation Authorization Matter: To involved in Cutover Strategy.

**TRAININGS & ACIEVEMENTS:**

* DHRM (HRD) from Prin.L.N.Welingkar Institute of Management Development & Research – Podar College, Matunga, Mumbai Completed on Dec’2006.

**DOMAIN EXPERIENCE:**

* Worked as an **Accounts cum Purchase executive**with **M/s. Zenith Press Ltd., Mumbai** for a period of 3 years ie. from July’2003 to Jan’2007.

**Description:**

**M/s. Zenith Press Ltd.,** is a manufacturing co.of computer stationeries like 60gsm, 70gsm.& 90 /120 gsm paperas per customer requirement also producedpre-printed or blank with company logo & checks etc.

#### Job Profile:

* Verifying requisition pricing and processing Purchase Orders(PO).
* Work with vendors to ensure product availability and delivery schedules (Packing/Raw materials).
* Generating weekly Status reports.
* Preparation of Quotation and Sales Invoices along with dispatch summaries, way bills and same will be updated in sales register.
* All kind of purchase bills collected from stores dept. along with GRNs, and same will be recorded in to Purchase Register.
* Preparation of monthly Payrolls and take care of payroll accounting
* Working as an **Accounts Executive** with**M/s. CMI Aerospace Industries Pvt. Ltd., Prashanti Nagar, Hyderabad,from Oct’2012 to Aug’2015.**

#### Job Profile:

* Involved in VAT audit & CST assessments
* Filing of monthly VAT / CST returns
* Issue and collection of C forms
* **Preparation and filing of monthly GST returns like: GSTR-3B / GSTR-1 etc..**
* Preparation of Trail Balance and involved in Balance sheet works.

**EDUCATION:**

* **Graduate in Bachelor of Commerce –B.com.** with Nagarjuna university, completed in the year 2003.
* SSC and Intermediate from Maharashtra State Board, A.E.S.H.S.

**PERSONAL DETAILS:**

Name : Suvarna M Rao

Husband Name : Mr.Govardhana M.Rao

Date of Birth : 30-12-1984

Nationality : Indian

Communication Address : 48-450/1,Mikkili House, Ganesh Nagar,Hyderabad-500054.

Languages known : English, Hindi, Telugu and Marathi.

**DECLARATION:**

I hereby declare that the particulars given above true to the best of my knowledge and brief.

Date :

Place: Hyderabad Suvarna M