**YASH AGARWAL**

Address: 33 Navjyoti Colony, Hapur-245101

Mobile No.- 9719154979

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**PROFESSIONAL OBJECTIVE**

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To seek an opportunity where I can utilize my knowledge and skills for self improvement and organization benefits.

**Skill Set**

**PROFESSIONAL OBJECTIVE**

* MS Word, Excel, PowerPoint.
* Problem solving and analytical skills.
* Team player with strong interpersonal skills.

**PROFESSIONAL EXPERIENCE**

**Company:- Net2Source Inc. (Noida) *March 2018 –May2018***

***Finance Executive***

**Role and responsibilities**

**•** To prepare the timesheet of the employees.

•. To map the payment received in Quick Books.

• To reconcile payment from Quick Books to Job Diva.

• To calculate the hours of the employees.

**PROJECTS UNDERTAKEN**

**• Summer Training Project**

**Company: SPA Capital Services Ltd.**

***Article Assistant***

Project Title: Income Tax and Deduction of Individual assesses (ITRFILLING).

* Having a fair knowledge about the ITR Filling.
* Gaining practical knowledge about the Income tax.
* Filling of ITR of employees by visiting different companies.
* Prepare computation of Income for return filling.
* Guiding employees how to save their taxes.

**PROFESSIONAL QUALIFICATION**

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| --- | --- | --- | --- |
| **Examination** | **Institute** | **Year of passing** | **% marks** |
| MBA | ABES EC | 2018 | 62% |

**ACADEMIC QUALIFICATION**

|  |  |  |  |
| --- | --- | --- | --- |
| **Examination** | **Institute** | **Year of passing** | **% marks** |
| B.Com | CCS University | 2016 | 57.55 |
| 12th | C.B.S.E | 2013 | 77.8% |
| 10th | C.B.S.E | 2011 | 76% |

**ACHIEVEMENTS**

* Secured 2nd position in “Kho-Kho” in inter college event “Lakshay”.
* Secured 2nd position in business development program organized by AIMA.
* Certified course done from MAHSA university, Malaysia.
* Active participant at school level and secure many positions.