

CURRICULUM VITAE

B.VANAJA

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OBJECTIVE: To seek a responsible position in an organization where opportunity exists for innovative working concepts and challenging professional works. And looking for long term career in the organization.

EDUCATIONAL QUALIFICATIONS:

- Graduate in B-com (2004 – 2007) - Stanley degree college for women - abids
- Board of Intermediate Education (2002 – 2004) - Vanitha mahavidyalaya - exhibition grounds
- Secondary School Certificate (March – 2002) - Vani high school - Vijay Nagar colony

TECHNICAL QUALIFICATIONS:

- MS Office, Content Writing

EXPERIENCES :

- Worked as Counsellor for 1 month in MAA ENT hospitals
- workEd as front office executive, HR executive and Content Writer for Global I-Matrix Software Solutions Pvt Ltd.
- Currently working at IQ digital solutions

STRENGTHS:

- Positive attitude & quick grasping.
- Working independently in team environment.
- Result oriented.
- Zeal to learn new & innovative things.

PERSONAL PROFILE:

Father's Name : B.Prakash rao
Date of Birth : 19 November 1986
Marital Status : Married
Languages Known : English, Telugu and Hindi
Nationality : Indian
Contact Address : H.NO 113/953, Sri said balaji homes , badangpet

Hyderabad-5000060

Date:

Place: Hyderabad

(B.VANAJA)